

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Friday, April 9, 2010

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:07 AM, Friday, April 9, 2010, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

Board Members: David L. Spinney, Chair  
Pat Manger, Vice Chair  
Steve Wharton, Secretary/Treasurer  
Larry Fronk, Member

**Other Guests:**

Karen Swartz, Commissioners Office	Jennifer Kunz, TEC Engineering
Rusty Schuermann, Legal Counsel	Susan Daniels, TranSystems
Craig Stephenson, CCEO	Steve Bergman, HDR
Wayne Bastin, Bastin & Company	Scott Campbell, EMH&T
Bob Koehler, OKI	Katie Zehnder, HNTB
Ron Roberts, Roberts Engineering	Ben Capelle, CTC
Nathan Moore, Kleingers & Assoc.	Shawn Campbell, JWCI
Keith Smith, ODOT	David Urn, Jacobs
David Wormald, URS	Kellie Geist, Community Press
Lyle Bloom, CCWRD	Gary Link, ODOT
John Offenberger, Northwest Consultants	Jerry McRill, ODOT
Mike Sewell, GS&P	Bob Bailey, Bayer Becker
Cindy Wallace, TranSystems	Jim Jones, JWCI
Gerard Berding, GJBSI	Andy Shahan, LJB Inc.
Mary Ann Lefker, Village of Williamsburg	Sam Khorshidi, RII
Ted Hubbard, Hamilton County	Ed Humphrey, Commissioner
Bill Brayshaw, Hamilton County	Ray Sebastian, Planning Department

**LET THE RECORD SHOW:** Mr. Spinney noted that Mr. Ken Geis, Union Township Administrator, will serve as Board Member representing Union Township but is unable to attend today's meeting.

**B. Approval of Minutes**

*Motion by Mr. Spinney, seconded by Mr. Manger, to approve the minutes of the February 12, 2010 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting: Mr. Spinney, yea: Mr. Manger, yea: Mr. Fronk, abstain: Mr. Wharton: yea.*

*Motion by Mr. Fronk, seconded by Mr. Manger, to approve the minutes of the March 18, 2010 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.*

### C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Larry Fronk advised that the Eastgate North Frontage Road TIP Administrative Modification for the Federal Earmark was approved. An additional meeting will be held at OKI to review Ohio CMAQ Projects on April 27<sup>th</sup>. Bob Koehler, OKI, noted that Federal sign regulations have changed and will require replacement of signs. Ed Humphrey, Commissioner, summarized the Triad presentation on Economic Development held at the OKI meeting.
2. **Eastern Corridor** – Ted Hubbard, Hamilton County, updated the Board on recent activity with the financial implementation program and business case assessment for the Eastern Corridor Project. Executed contracts will need to be executed prior to the programs moving forward. Unresolved issues with the partners on funding will need to be resolved. Mr. Spinney noted that the REMI model could be used to show cost analysis planning to the partners. Steve Wharton noted HDR has financial plan development work in their scope for the entire Eastern Corridor program and ODOT approval is pending. There was discussion of the importance of keeping the project moving forward, aligning the partners and not raising taxes to cover project costs.
3. **Eastern Corridor Segment IVa** – Susan Daniels, TranSystems, advised that their contract has been approved and they are currently working with other consultants to obtain traffic counts. GIS work has begun with implementation of the HNTB plan. Ms. Daniels noted that a kickoff meeting has not been set. Mr. Wharton noted that Katie Zehnder, HNTB, is working on an updated travel demand, with more information on commuter travel. The Hamilton County TID and the Clermont County TID are jointly funding the TDM base model development for the entire Eastern Corridor area.
4. **IR-275/SR 32 Interchange** – Keith Smith, ODOT, reported that the TRAC application will be fully funded but will not receive funding for Phase 2 & 3. Stage II plans are due on May 6<sup>th</sup>. Mr. Smith noted that work on full take parcels has begun. Mr. Wharton noted that he still needs right of way plans for the project.
5. **Eastgate North Frontage Road** – Mr. Wharton advised that CCTID will allocate FY08 TCSP Grant in the amount of \$245,000 toward right of way acquisition and utilize M-E Companies current Task Order for the Turnkey Appraisal & related services.
6. **Wolfpen-Pleasant Hill Road Improvements** – Craig Stephenson reported that right-of-way appraisal work is moving along. Duke Energy will submit final plans on schedule.
7. **Business 28 - Phase 1 Improvements** – Craig Stephenson, CCEO, reported that plan changes have been completed and will be submitted to David Rourke, Stantec, for right of way acquisition plans. Mr. Schuermann is preparing an agreement for two properties that are affected by the right of way plans. Revisions with the storm sewer will avoid underground telephone facilities within the project. Cincinnati Bell is currently relocating duct lines which may take two months. The Board needs to discuss potential appropriation cases and develop a resolution that allows the Board to authorize such actions. The action will be prepared for the May meeting.
8. **SR 28 (I-275 to Castleberry)** – Andy Shahan, LJB, advised that the Stage 3 review comments and plans are almost complete. Mr. Stephenson noted that the project partners will meet and review the appraisal process, scope and proposal.
9. **Clough Pike Improvements** – Dave Wormald, URS, reported Stage 2 plans were submitted to ODOT. Revisions are being made to the right-of-way plans and will be submitted next week. Mr. Stephenson noted the need to get the review done quickly and to finalize the right of way plans. Mr. Wharton advised this project should be submitted for OPWC funds.

- 10. Stonelick-Williams Corner Covered Bridge** – Mr. Wharton noted that the CE document has been approved. The May 1<sup>st</sup> deadline for Stage 1 submittal for Steps 5 through 8 should go through ODOT quickly. Keith Smith, ODOT, noted that it should only take 30 days for review.
- 11. US 50 Improvements** – Craig Stephenson reported that the vacant structures have been demolished. The bid process has begun and the project will be bid by the Clermont County Commissioners due to funding requirements.
- 12. SR 32 East** – Mr. Wharton noted that the combined exhibit with Mt. Orab is completed. A joint meeting is planned with ODOT Districts 8 & 9 to discuss the project. Keith Smith, ODOT, offered to assist with the review of the plans prior to the joint meeting. Mr. Smith will set up the meeting with the district staff and the CCTID Board. Mr. Spinney discussed the project with Senator Niehaus and Representative Bubp. Mr. Spinney will confer with the state representatives about attending the initial meeting or a follow up meeting and advise Mr. Smith.
- 13. Tina Drive Extension** – Scott Campbell, EMH&T, advised that all comments have been received from the open house held on February 24<sup>th</sup>. He is currently working on alternatives and the next public involvement meeting will be held in May. A date has not been set at this time. Mr. Wharton advised that EMH&T will work with ENTRAN on possible changes to wet land areas within the project area.
- 14. Aicholtz Connector** – Keith Smith, ODOT, advised that the structures are still in the plans and that the technical memo needs to be re-written. He further noted that Central Office needed the memo to be clearer to avoid issues with the Federal Highway Administration. Mr. Wharton noted that the revised plans will reflect the changes but the Board will need to authorize the additional work completed by ENTRAN.
- 15. SR450 Improvements** – Mr. Wharton advised that the cultural resource was been approved. HNTB needs to revise the model to reflect the changes in the project. Authorization for a change order with HNTB will need to be completed.
- 16. US50/SR131 & Milford Parkway/Chamber Drive** – Bob Bailey, Bayer Becker, advised that the planning study draft will be completed next week. A public meeting will be held May 12<sup>th</sup> from 5 to 7:00 p.m. at Milford Fireman's Hall. Mr. Wharton noted that that the planning study draft is due May 16<sup>th</sup>. A 2<sup>nd</sup> Public Involvement Meeting will require a change order to the contract. Access to the Oasis Line to the City of Milford will also be worked into the project.
- 17. US50/SR450/Eastman Drive Improvements** – Ron Roberts, Roberts Engineering, advised that the completed concept plans are based on GIS information and the final survey is complete. Mr. Spinney discussed issues with the parcel in the project area and Mr. Wharton will follow up on that issue.
- 18. SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Nathan Moore, Kleingers & Associates, noted that Phase 1 ESA reports completed and the environmental review comments from ODOT have been received. A meeting scheduled for next month will include Jay Hamilton from ODOT.
- 19. SR 28/Branch Hill-Guinea Intersection Improvements:** Information reported above under agenda item #19.
- 20. ITS Development** – Mr. Wharton advised that the new project qualifies and has been submitted for OKI funding. Mr. Wharton noted that the TES Contract has been amended to get the project started.

#### D. Financial Items

**Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written.

*Motion by Mr. Fronk, seconded by Mr. Manger, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.*

#### E. New Business

- 1. Amendment to the March 18, 2010 Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-05 with TEC Engineering, Inc. (TEC) in an amount not to exceed \$37,541.00 for consulting services for Eastgate Area Traffic Signal System Optimization Analysis & Design (PID No. 90100).**

*Motion by Mr. Manger, seconded by Mr. Fronk, to an Amendment to the March 18, 2010 Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-05 with TEC Engineering, Inc. (TEC) in an amount not to exceed \$37,541.00 for consulting services for Eastgate Area Traffic Signal System Optimization Analysis & Design (PID No. 90100), as submitted, and upon roll call vote, carried with members present voting aye.*

#### F. Upcoming Meeting Schedule

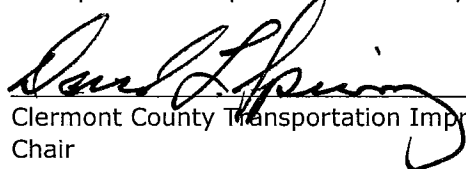
Next Regular meeting: May 14, 2010 at 9:00 A.M.  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, OH 45103

#### G. Adjournment

*Motion by Mr. Spinney, seconded by Mr. Fronk, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

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Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 14<sup>th</sup> day of May, 2010.

  
Clermont County Transportation Improvement District  
Chair

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Approve: Manger

Seconded by: Fronk